

QUEEN CREEK JUNIOR HIGH SCHOOL



Student and Family Handbook

2023-2024

Queen Creek Unified School District

Governing Board

Jennifer Revolt..... President
Samantha Davis.....Vice President
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Queen Creek Unified School District Administration

Dr. Perry Berry..... Superintendent
Casey Eagleburger..... Assistant Superintendent Secondary
Erika Copeland..... Assistant Superintendent Elementary
Amber Stouard..... Chief Operations Officer

Queen Creek Junior High School Administration

Beverly Nichols..... Principal
Kyle Olson.....Assistant Principal/Athletic Director

Queen Creek Junior High School Front Office

Kris Wells..... Principal's Administrative Assistant
Summer Morris..... Registrar / Attendance Clerk
Stacey Causer..... Front Office Clerk /AD Administrative
Dawn Garcia.....Attendance
Sonya Rodriguez.....School Nurse
Angie Allensworth.....School Counselor Grade 7
Sherlin Hammer.....School Counselor Grade 8
Cheryl Morris..... Media Specialist
Fred Alonso.....Maintenance
Dustin Pepper.....Security

Mission, Vision and Expectations

QCJHS Mission: Queen Creek Junior High School is collectively committed to empower all learners to reach their full potential

QCJHS Vision: Prepare students for post-secondary success by fostering a productive school culture, positively shaping school and community school relationships and providing a safe and challenging educational experience

PBIS (Positive Behavior Interventions and Supports): PBIS is our way of providing a safe and positive learning environment at Queen Creek Junior High School and throughout the Queen Creek Unified School District. PBIS has been shown to increase academic achievement and student performance, decrease classroom disruptions and office discipline referrals, and improve school climate and safety. Our QCJHS expectations of behavior are:

Be Kind

Be Respectful

Show Integrity



Strategic Plan

OCUSD Mission: Queen Creek Unified School District empowers each student to achieve excellence in all pursuits and lead with integrity.

OCUSD Vision: Queen Creek Unified School District supports the development of the whole child by modeling positive academic, social and emotional learning through an innovative and challenging curriculum. Learning is maximized by empowering the community, and its members, to partner with us to create safe and secure learning environments for all students. Queen Creek Unified School District expects their students to be successful, compassionate and productive in their learning so that the next generation of ethical citizens can lead our community both locally and globally.

QCUSD Priority Areas and Goals:

Student Success	Safe and Healthy Environment	Exceptional Personnel	Effective Partnerships	Effective Operations and Systems
<ul style="list-style-type: none"> · Inspire all students to meet or exceed annual, individual, and academic goals. · Prepare all students for post-graduation opportunities, responsible citizenship, and competition in a global economy. · Empower each student with skills and tools that support being a confident, resilient, and healthy individual. 	<ul style="list-style-type: none"> · Ensure a safe and secure environment. · Teach kindness, respect, and integrity. · Provide opportunities that result in meaningful connections, resiliency, and coping skills. · Raise awareness of mental health. · Enhance diversity related educational opportunities. 	<ul style="list-style-type: none"> · Value and support all personnel. · Recruit and retain highly qualified, diverse personnel. · Maximize purposeful professional development to empower personnel. · Encourage new and innovative ideas that foster collaboration, efficiency, and growth within the work environment. 	<ul style="list-style-type: none"> · Increase partnerships as a way to build mentoring opportunities, internships, and community business involvement. · Communicate effectively to promote involvement and maximize opportunities for collaboration with all stakeholders. · Ensure transparency by providing information used in the decision-making process. 	<ul style="list-style-type: none"> · Optimize use of funds through fiscal responsibility. · Strategize use of resources through balanced planning. · Manage district systems efficiently through key performance indicators. · Continuously improve facilities and technology.

Principal's Message

Dear Wildcat Families and Community,

Welcome to Queen Creek Junior High School, home of the Wildcats!

I am humbled and honored to serve as principal of Queen Creek Junior High School. Our mission is to remain collectively committed to empowering **all** learners to reach their full potential. Additionally, we strive to create a safe and welcoming environment that values the diverse backgrounds and experiences of each unique learner. We are committed to implementing a challenging and comprehensive curriculum with fidelity along with positive behavior support practices for **all** students. **Our core values are: Be Kind, Be Respectful, and Show Integrity.**

This school year begins my twenty-first year in the Queen Creek Unified School District and my third year as principal. Prior to becoming the Wildcat Principal I served the district as an elementary teacher and data specialist at Jack Barnes Elementary. I started my journey at QCJH 10 years ago as the Assistant Principal. Prior to entering the education field I was active in the United States Navy.

Queen Creek Junior High School has a rich tradition of academic and extracurricular success. We believe our continued success is a result of our collaborative culture comprised of students, staff and our supportive community. You are encouraged and welcomed to be involved in any way that fits your schedule whether it is being part of our PTSO, site council team, volunteering for school-wide events, or simply providing a quiet place at home for completing homework. Your involvement with your child's education is valued.

Welcome to Queen Creek Junior High School! We are excited to have you as part of our Wildcat family and look forward to working with you this year. Please take a moment to look through our website, like our Facebook page, and follow us on Facebook, Instagram, and Twitter to receive frequent and live updates. If you have any questions, please do not hesitate to visit or contact our school.

Sincerely,



Beverly Nichols
Principal

Queen Creek Junior High School

The purpose of this handbook is to inform both students and parents about Queen Creek Junior High School. Within this document are guidelines that the Queen Creek Unified School District and Queen Creek Junior High School have established to promote student success. The guidelines and information provided are to ensure a safe learning environment for all students, as well as to create a safe environment for the faculty and staff. Teachers will explain the handbook in class and we encourage you to read and review it. Reading and understanding the handbook will help make this school year successful for all school stakeholders.

School Day

Classes are in session each day from the first bell at 8:55 a.m. to dismissal at 3:45 p.m. We have a closed campus and students may not leave school grounds after arriving until dismissal. In order to ensure the safety and welfare of our students, those who must leave school during instructional hours will be released only to a parent, guardian, or an adult listed on the emergency information card on record in the office. All students leaving during school hours must be signed-out through the office. The parent or guardian must be physically present to sign-out his or her student. **Photo I.D. is required** for all student sign-outs to ensure your child's safety.

Monday, Tuesday, Thursday, Friday Bell Schedule

7th Graders 8th Graders							
Period Start Time End Time Minutes in Period				Period Start Time End Time Minutes in Period			
1	8:55	9:52	57	1	8:55	9:52	57
2	9:56	10:49	53	2	9:56	10:49	53
3	10:53	11:46	53	3	10:53	11:46	53
4 (Lunch)	11:50	12:20	30	4 (AH)	11:50	12:20	30
5 (AH)	12:24	12:54		5 (lunch)	12:24	12:54	30
6	12:58	1:51	53	6	12:58	1:51	53
7	1:55	2:48	53	7	1:55	2:48	53
8	2:52	3:45	53	8	2:52	3:45	53

Wednesday Early Release Bell Schedule

7th Graders 8th Graders							
Period Start Time End Time Minutes in Period				Period Start Time End Time Minutes in Period			
1	8:55	9:38	43	1	8:55	9:38	43
2	9:42	10:21	39	2	9:56	10:21	39
3	10:25	11:04	39	3	10:53	11:04	39
6 (Lunch)	11:08	11:38	30	6	11:08	12:48	40

6	11:38	12:18	40	Lunch	11:48	12:18	30
7	12:22	1:01	39	7	12:22	1:01	39
8	1:05	1:45	40	8	1:05	1:45	40

Drop-off and Pick-up of Students

Campus gates will open at 8:30 a.m. at which time students are allowed on campus. Students should have prior authorization if meeting with a teacher before school.

Student drop-off and pick-up should occur in the designated area on the campus. Please do not block student crosswalks or parking spaces. When picking up students, please drive slowly and cautiously for the safety of all students, staff, and parents. All students should be picked up by 3:55 unless arrangements with a teacher have been made or if the student is participating in an after school event.

When visiting the office during drop-off or pick-up times, parents and guardians should please park in an established parking space. **Please do not leave cars unattended in the drop-off or pick-up lines.**

English Language Learner

All students enrolled in QCUSD whose primary language is other than English are eligible to be placed in the ELL program (English Language Learner). A questionnaire is included in the application packet to be filled out by a parent or guardian.

Todos los alumnos que entran al distrito y no tienen como su primer idioma el inglés, serán elegibles para nuestro programa de ELL (English Language Learner). Un cuestionario está incluido en el paquete de registro. Favor de llenarlo y devolverlo a la oficina de la escuela. Llame al número 480-987-5940 para más información.

Curriculum

Queen Creek Junior High School's curriculum is the master plan for learning. The courses offered are those required by the Arizona Department of Education as well as those the faculty considers necessary for the intellectual growth of our students. Course content is aligned with Arizona's State Standards, National Common Core Standards, and the AZMerit Assessment.

Academic Coursework

All students will be enrolled in the following core classes:

Grade 7	Grade 8
Math	Math
Language Arts	Language Arts
Science	Science
Social Studies	Social Studies
Career Exploration(1 semester)	Electives (4 semesters = 4 courses)
Electives (3 semesters = 3 courses)	

Note: (1 semester = ½ year)

Honors

Students are placed in honors classes based on a student's classroom grades, assessment scores, and teacher recommendations. The junior high school honors program is designed to prepare junior high school students for the demands of advanced and AP high school courses. The guiding principles of our honors program are based on the expectation that all students can perform at rigorous academic levels, and students should be continuously challenged to expand their knowledge and skills to the next level. The emphasis with honors classes is that the students make a commitment to the additional effort required, so this is essentially a contract made by the child, with parental knowledge and support.

Honors classes meet daily. We are proud to offer honors math, science, language arts, social studies and Spanish. High School Algebra will be offered in the 8th grade and will count as high school credit if the student passes with a C or above. If a student receives a grade lower than a C, the student must pass a HS proficiency assessment for that semester(s) credit. Students who complete Algebra I during 8th grade are still **expected to complete 4 years of math during high school**. Contact Queen Creek High School, Eastmark High School, or Crismon counseling department to learn about available assessment dates. Please note that high school credit is issued as follows:

- Eighth grade students may receive high school credit for Algebra I by successfully completing both semesters with a "C" or better
- Eighth grade students may receive high school credit for Spanish I by successfully completing both semesters with a "C" or better

Students who successfully complete Algebra I and/or Spanish receive high school credit and both the course and grade appear on the student's high school transcript. If you do not want the course/grade on your student's high school transcript, please contact the registrar at Eastmark or Queen Creek High School within the first 10 days of the school year beginning.

Schedules

There will be no schedule changes except for the following reasons:

- Missing period in a schedule
- Incorrect placement
- Lacking prerequisite
- Missing a lunch period
- Wrong gender in PE Classes

Grading System

The evaluation of student achievement is one of the important functions of the teacher. Queen Creek Junior High School's grading policy is as follows:

A = 90 – 100%

B = 80 – 90%

C = 70 – 79%

D = 60 – 69%

F = Below 60%

A Pass (P) is not averaged into the student's grade point average and does not count towards honor roll.

Final Exams

Finals exams cannot be taken early. If a final is missed in cases of illness, emergency, or by pre-arrangement, the student will be given a zero until the final is completed. Make-up work is the responsibility of the student and should be completed within two weeks of the actual date the final was administered.

Final exams will be given at the end of each semester and represent the following percentage of the grade:

7th Grade: 15%

8th Grade: 20%

Homework/Assignments

The purpose of these guidelines is to promote and ensure fair, consistent, and equitable practices with respect to homework. In QCUSD we believe that homework is an important part of the educational process for our students. Homework is intended to reinforce what students are learning, can be completed independently, and should deepen our student's understanding of key standards. We also recognize the importance of family and recreational time for our students outside of school.

In order to support a balance of home/school activities on any given night, the following protocols will be put in place:

- Homework may be assigned Monday through Thursday. Generally, a student should not work on **any given subject for more than 20-30 minutes a night**. If a student is spending *significantly* more time than this, they should document the cause and share with the teacher the next day.
 - a. It is important that the student communicates exactly what aspect of the homework is creating a challenge. This helps build advocacy and gives the teacher guidance on how to best support the student.
- Teachers will collaborate to increase awareness of what other content teachers are assigning and plan accordingly in order to support this balance. The general guideline will be 60 minutes of homework maximum per night, but this may fluctuate depending on upcoming projects, assessments, etc.
- Teachers will consider the time needed to work on projects when assigning homework as part of the recommended minutes per subject. Parents should support students with pacing work on projects throughout the quarter to avoid excessive homework time spent completing projects right before the due date.

Absent Work

A student with an absence will have two days for each day's absence to make-up all of his or her work. Anything beyond the two days for each absent day is considered late. Long term project due dates that fall during a student's absence will be due the day the student returns. Suspended students must take the responsibility of doing all assignments during his/her absence and turn in the work on the second day back. A student must be absent 3 or more days to request homework through the office. Please allow 24 hours to collect homework assignments from teachers.

Late Work

Late or missing work will be accepted; however may have a 10% grade reduction. If a student turns in a completed assignment on time, or late, the lowest overall grade they can receive is a 50%. Please note, **all assignments are due by the end of the unit as defined by the teacher**. The rationale for this is that the learning needs to take place prior to the final assessment in a given unit. Work not turned in prior to the end of the unit receives a 0%. **It is the student's responsibility to advocate for any mi**

Honor Roll and Principal's List

The honor roll will be published at the end of each nine-week grading period. To qualify for the honor roll, a student must maintain a grade point average of 3.500-3.999. To qualify for principal's list, a student must maintain a perfect 4.0 grade point average. Grade point averages (G.P.A.) are determined by calculating the following grade point values:

	Regular Classes	Honors Classes
A	4	5
B	3	4
C	2	3
D	1	1
F	0	0

Academic Awards

There will be a ceremony at the end of the school year to recognize students earning Honor Roll or Principal's List three consecutive quarters.

Failing Grades

Students failing a math or ELA course first or second semester will be encouraged to attend a summer school intervention program. Through these courses of study, students are learning the concepts needed to progress within that grade in order to advance to the next grade level.

Student athletes who have one or more failing grades during the first or second semester may try-out for an athletic team. However, students must fulfill all grade/credit requirements prior to participating in any games or meets as outlined in the “no pass no play policy”.

Grade Reports

Report cards will be sent home electronically at the end of each quarter.

Class Fees

Students are required to pay a fee for a PE uniform in order to participate in PE class or weights class. Students must dress out to participate in these classes.

Attendance

Students must attend school each day unless parents or guardians have authorized the absence. Arizona State Law (§15-807.2, A, 15-803.E) requires every person who has custody of a child between the ages of six and sixteen years shall make sure the child attends school for the full time school is in session unless unable to attend due to illness or another legitimate reason.

To encourage and improve school attendance, we have implemented a truancy program in partnership with Maricopa County Juvenile Court. This truancy program is called C.U.T.S. (Court Unified Truancy Suppression). We will be tracking attendance closely and your child is expected to be at school daily unless there is an excused absence. An absence is defined as a minimum of one missed class period per day. An unexcused absence will count as a truant day as defined by law. A student is “habitually truant” if he/she has five or more unexcused absences from school. A student who is absent more than ten percent (18 days) of the required number of school days per year is considered to have “excessive absences” whether the absence is excused or unexcused.

The minimum attendance standard for the Queen Creek Unified School District is 90% of all scheduled class meetings. Cases involving prolonged illness or unusual circumstances will be reviewed by the administration upon parental request. **Students with ten (10) consecutive unexcused absences will be automatically withdrawn.**

Parent/Guardian Responsibilities

- Call the attendance office before 9:00 a.m. on the day your child is absent, or send a note with your child on the day he/she returns to school.
- A doctor’s note is required to excuse a child for a medical or dental appointment.
- Keep your daytime telephone number that you provided at the time of registration and listed on the emergency card updated and current.
- You may make a request for homework from the office if your child will be absent for three or more consecutive days. Please allow 24 hours to collect homework assignments from teachers.

Student Responsibilities

- If your parent did not call the office on the day of your absence, you will need to bring a parent/doctor’s note to the office before school starts.
- Students are accountable for all work missed. It is the student’s responsibility to request the missed work. However, if the student’s absence is unexcused credit for the work may not be granted.
- Make immediate plans to do all make-up work. You are given two days for each day of an excused absence. Your grade will

reflect your absence if you do not make up the work.

- Students who are absent when a major project is due or a test is being administered are responsible for turning in the project or completing the assessment the day they return to school. Students do not have the two days given for each day of an unexcused absence when a project or test that had an established deadline/date is administered or due.

Clubs and Activities

Drama, Dance, NJHS, Future Health Professionals (HOSA), and AVID are some of the activities offered during the school year. All clubs must have a district employee as a club sponsor and may have an associated fee in order to operate. NJHS and STUDCO both have requirements for membership as outlined below:

National Junior Honor Society

National Junior Honor Society is an organization that recognizes and encourages academic achievement as well as developing the ideals of character, service, leadership, and citizenship. NJHS functions as a charter member of the national organization.

Membership Guidelines:

- Maintain a G.P.A. of 3.5 or higher
- Follows school rules and policies (discipline issues will be considered)
- Maintain good character and citizenship
- Be a role model in following the six pillars in Character Counts
- Two letters of recommendation from teachers.

As National Junior Honor Society members, students will involve themselves in various school and community service projects. New members to NJHS will be inducted at a formal induction ceremony.

Student Council

Student Council is comprised of student leaders who sponsor student activities, fundraisers, and promote school spirit. This leadership group is comprised of student officers and class representatives. Officers and representatives are elected by the student body. Officers will be enrolled in a Leadership class that meets as an elective credit.

Membership Guidelines:

- Maintain a G.P.A of 2.0 or higher
- Follow school rules and policies (discipline issues will be considered)
- Maintain good character and citizenship
- Be a role model by following the six pillars in Character Counts

Completed the application packet and have been accepted by the Leadership teacher

Athletics

Student-Athlete Eligibility Requirements

Academic Requirements

Student-athletes must be academically eligible to participate in school athletics. Contact the QCJH athletic office or review the QCUSD Athletics Handbook for more information. **Exceptions to this policy:** The school principal and/or Athletic Director may amend this policy to fit the special needs of individual student athletes.

The Queen Creek Junior High School “**No Pass No Play**” policy has been developed in accordance with the State Board of Education Rule R7-2-808 as mandated by the State legislature.

Code of Conduct: Please review the QCUSD Athletics Handbook with your student-athlete.

Physicals / Eligibility Document:

QCUSD schools utilize [Register My Athlete](#) as its online eligibility platform. Families electronically sign and upload all eligibility documents, including the AIA Annual Physical Evaluation forms, onto this platform. The following items must be submitted and approved on Register My Athlete before a student is cleared to participate in practice or tryouts:

- Physical Evaluation & Examination (on or after March 1 of the previous school year)
completed each school year; forms available on Register My Athlete
- Brainbook Concussion Education - Certificate of Completion
completed one time during school career; available at <https://academy.azpreps365.com/>
- Opioid Education - Certificate of Completion
completed one time during school career; available at <https://academy.azpreps365.com/>
- Review & Acknowledgement of Student-Athlete Eligibility Documents
completed each school year; available on Register My Athlete
- Health Insurance
Required for participation in school athletics; contact school for optional insurance info
- Athletics fee paid in front office or online
 - Junior High: \$70.00 per sport / max of \$210.00 per family
 - Non-cut sports: fee is due prior to participation
 - Cut sports: fee is due after tryouts and before first competition

AIA Bylaw 15.7 Physical Examination Rule

A student shall not be allowed to practice or compete in interscholastic athletics until there is on file with the principal or designee a record of a preparticipation physical examination (PPE) performed by a doctor of medicine (M.D.), an osteopathic physician (D.O.), a naturopathic physician (N.D., N.M.D.), a certified registered nurse practitioner (N.P.) licensed to practice, a certified physician's assistant (PA-C) registered by the Joint Board Of Medical Examiners and the Osteopathic Examiners in Medicine and Surgery, or a certified chiropractic sports physician (CCSP). The principal or designee, if deemed advisable, may require a student to be reexamined.

Junior High School Athletic Activities

East Valley Conference

- Boys: Basketball, Baseball, Volleyball, Soccer
- Girls: Volleyball, Soccer, Basketball, Softball
- Co-Ed Sports: Flag Football, Track, Wrestling, Cross Country, Golf, Cheer, Tennis

1st Season Sports (August – September)

- *Baseball- Tryouts July; Season Aug – Sept
- *Girls Volleyball- Tryouts July; Season Aug – Sept
- *Wrestling- No Tryouts; Season Aug – Sept

2nd Season Sports (October – December)

- *Boys Basketball- Tryouts Oct; Season Oct – Dec
- *Girls Softball- Tryouts Oct; Season Oct – Dec

- *Cross Country- No Tryouts; Season Oct – Dec
- *Tennis- No Tryouts; Season Oct – Dec

3rd Season (January – March)

- *Flag Football- Tryouts Jan; Season Jan – Mar
- *Girls Basketball- Tryouts Jan; Season Jan – Mar
- *Boys Soccer- Tryouts Jan; Season Jan – Mar

4th Season Sports (March – May)

- *Girls Soccer- Tryouts Mar; Season Apr – May
- *Boys Volleyball- Tryouts Mar; Season Apr – May
- *Track and Field- No Tryouts; Season Apr – May
- *Golf- Tryouts Mar; Season Apr – May

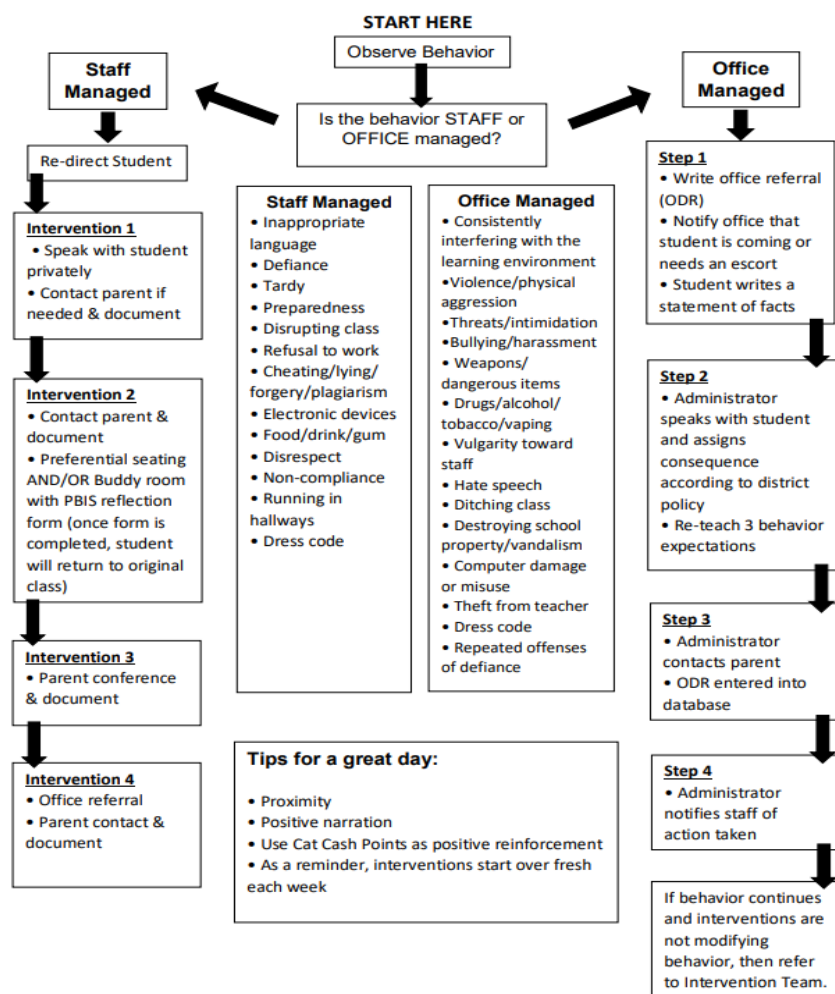
***Tryouts will take place the first week after fall, winter, & spring break.**

East Valley Conference School Addresses

School	Address	Phone #
Anderson Junior High School	1255 S. Dobson Road, Chandler	(480) 883-5309
Arizona College Prep	191 West Oakland Street, Chandler	(480) 224-3937
Bogle Junior High School	1600 West Queen Creek Road, Chandler	(480) 224-3937
Casteel High School	24901 South Power Road, Queen Creek	(480) 883-4612
Cooley Middle School	1100 South Recker Road, Gilbert	(480) 279-8300
Crismon High School	21942 East Riggs Road, Queen Creek	(480) 987-5580
Eastmark High School	9560 East Ray Road, Mesa	(480) 474-6952
Newell Barney Junior High School	24937 South Sossaman Road, Queen Creek	(480) 474-6700
Payne Junior High School	26027 South Higley Road, Queen Creek	(480) 224-2400

Santan Junior High School	1550 East Chandler Heights Road, Chandler	(480) 883-4612
Sossaman Middle School	18655 East Jacaranda Boulevard, Queen Creek	(480) 279-8500
Willis Junior High School	401 South McQueen Road, Chandler	(480) 883-5712

The Wildcat Way – Student Behavior Expectations



Behavior Expectations in Specific Areas

	Be Kind	Be Respectful	Show Integrity
Cafeteria	<ul style="list-style-type: none"> • Offer to help others • Be polite 	<ul style="list-style-type: none"> • Use inside voices • Keep hands, feet and property to yourself • Be considerate of others' seat choices 	<ul style="list-style-type: none"> • Clean up after yourself • Use line etiquette
Common Areas	<ul style="list-style-type: none"> • Offer to help others • Walk on the right side of the walkway 	<ul style="list-style-type: none"> • Walking only • Keep hands, feet and property to yourself 	<ul style="list-style-type: none"> • Use correct doors and stairways • Head directly to your destination
Restroom	<ul style="list-style-type: none"> • Protect others' privacy 	<ul style="list-style-type: none"> • Use time wisely • Use supplies 	<ul style="list-style-type: none"> • Report any problems to a responsible adult

		appropriately	• Keep restroom clean
Classroom	<ul style="list-style-type: none"> • Listen to others • Help others 	<ul style="list-style-type: none"> • Follow instructions • Be on task 	<ul style="list-style-type: none"> • Produce quality work • Come prepared to learn
Bus/Bus Stop	<ul style="list-style-type: none"> • Stay seated while bus is moving • Follow instructions from bus driver 	<ul style="list-style-type: none"> • Use inside voices • Keep hands, feet and property to yourself 	<ul style="list-style-type: none"> • Use school appropriate language • Clean up after yourself

Code of Conduct

Please refer to the Queen Creek Unified School District Family Handbook

Bicycle, Scooter, or Skateboard Transportation

Riding bicycles, scooters or skateboards to school is a privilege, which may be suspended or revoked if safety regulations are abused. Bicycles are to be walked on campus and scooters and skateboards carried. Students are required to park and lock bicycles, scooters and skateboards in the racks located on campus. It is important students bring their own locks to secure bikes, scooters and skateboards and not rely on other students to secure their bikes. The school is not responsible for theft or damage while bicycles, scooters, or skateboards are used and stored at school.

Bus/Bus Passes

Please refer to QCUSD [Transportation](#) to register for bus transportation. All students must be registered and have an ID card in order to ride the bus.

Bus passes are required if a student does not have their Student ID and/or if a student plans to ride a different bus. To obtain a bus pass:

- Students must go to the office before school starts or during their lunch break
- Students must have a written note from their parent/guardian giving permission to ride on a different bus in order to receive a bus pass
- Students are not allowed to get on or off at a different house/bus stop unless a written request is received from the parent or guardian no later than 12:00 p.m.
- Students must obtain and show the bus driver a written bus pass from the office to ride a different bus

Cafeteria

If you have a question regarding your child's account, please contact our cafeteria manager at 480-987-5955. You can also use the following link to view and/or add money to your child's account: <https://family.titank12.com/>

QCJH Meal Prices 2023-2024

Breakfast \$1.75

Lunch \$3.50

Catering for parents. In an attempt to keep money in the district, the Child Nutrition Department provides parents birthday packages that can be delivered to your child's classroom to celebrate their birthday. Packages range from \$0.55 to \$2.50. All items offered are lower in calories and sugar, but full of fun and celebration. They also come with a Happy Birthday flier, or a flier that can be customized for any occasion. The cafeteria is also available to provide a sack lunch for field trips at the same cost as a normal school meal and includes (sandwich, fresh fruit, fresh vegetable, 100% juice box and milk). Save time at the grocery store and let the Child Nutrition Department package and deliver snacks to your child's class.

Students are prohibited from ordering food for delivery from restaurants, as well as using delivery services such as Uber Eats, DoorDash, Postmates, etc. during the school day. Please note that due to allergy restrictions and food and nutritional health requirements, students are not permitted to share outside food with each other.

Cell Phones /Electronic Devices

Students may have in their possession a cell phone on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee. **Cell phones should be turned off (not placed on vibrate) during class time unless device is used for educational purposes at the discretion of the teacher.** We request that you please do not call or text your child's cell phone during the school day. **If a parent/guardian needs to contact their son/daughter during the regular school day, please contact the office.** The office staff will make sure your child receives the message or arranges for your child to return your phone call. There is a designated phone in the front office for students to contact family members. We encourage students to use this on an emergency basis. If your student's cell phone is visible, being used, and/or rings or vibrates during class it will be confiscated, taken to the office, and parents will be notified to pick up the item. Continued cell phone misuse will result in escalating consequences.

*****Queen Creek Junior High School is not financially responsible for lost or stolen electronic devices.**

Electronic readers such as Kindle's and Nooks are allowed during class if used to read novels that meet the academic requirement and **with teacher permission.** (These are not allowed during state mandated testing)

Students may receive consequences for videotaping students, teachers or staff without their permission. Furthermore, sending or receiving inappropriate pictures or messages is prohibited. Consequences may also be given to students who videotape inappropriate behavior on district property including bus stops.

Computer Labs and Services

Queen Creek Junior High students are provided the opportunity to use and learn about computer technology. Many classes are scheduled to work in the computer labs or utilize laptops and Chromebooks frequently. Students' rights to the use of the computer lab(s) and/or laptops and Chromebooks and its facilities are a privilege that may be suspended or revoked for disruptive or inappropriate behavior at any time. Student adherence to the following policies will ensure that a productive learning environment is maintained within the computer lab and/or while using laptops or Chromebooks:

1. Food and drinks are not permitted in the Computer Lab or while using any device on campus
2. Students will sit according to the seating chart assigned by their teacher and may only use the machine they have been assigned
3. Students will keep their individual network passwords confidential
4. Computers are to be utilized for educational purposes only
5. Students will refrain from moving, disconnecting, or unplugging any computers or any of their components
6. Students will follow the procedures established in the District's Electronic Information Services Agreement that is signed by both students and their parents.

Any student who chooses to misuse, abuse, or not to follow the EIS agreement may be subject to disciplinary action and/or loss of computer privileges.

Cheating / Plagiarism

It is the practice of Queen Creek Junior High School to ensure all work is produced honestly and with integrity. Student work should be produced based on his/her own merit, and any academic misconduct will not be tolerated. Examples of violations include but are not limited to:

- Copying a student's work (homework, test, project, essay, etc.)
- Doing someone else's work for them
- Giving answers or receiving answers on any type of school work
- Taking credit for an assignment that was not your own work
- Presenting the work of another as if it were your own (plagiarism)

- Violating Copyright Law

Consequences will be provided in accordance with the Code of Conduct policies outlined in the Queen Creek Unified School District Family Handbook

Dress Code

Please refer to the Queen Creek Unified School District Family Handbook

Dances/Activities

Several dances/activities may be offered after school throughout the year. These activities are subject to cancellation due to lack of ticket sales. Students who come to the dances/activities are expected to obey the following:

1. Appropriate conduct must be maintained at all times
2. Follow all school policies and the code of conduct outlined in the Family Handbook
3. Transportation to and from the dance/activity must be arranged prior to the event – parents are to pick up students promptly at the end of the event
4. Any student leaving a dance or school sponsored activity may not re-enter and must depart the school grounds promptly
5. Students must have been present for at least half the school day in order to attend a school dance or activity
6. Visitors and guests are not permitted to attend dances
7. After school activities are a privilege – students receiving an out-of-school or in-school suspension will not be allowed to attend the dance or activity during that nine-week period.

Federal Funds

Queen Creek Unified School District receives additional funds from the following grants: Title IA, Title ID, Title IIA, IID, III, IV, V, VI, B, Early Childhood, Migrant, Family Literacy, Even Start, Emergency Immigrant, Civics, Adult Education, Vocational Education, VAC Priority, State Chemical Abuse, English Learner Material, Pre-School Special Education, and Gifted. These grants are funded through State and Federal grants. If you have any questions, you may contact Dr. Cort Monroe (Director of State and Federal Grants) at 480-987-5935.

8th Grade “End-of-the-Year” Activities

It is a privilege for students to attend end-of-the-year activities. Students must meet the following requirements to attend the 8th grade field trip and other 8th grade end-of-the-year activities:

1. Students must be passing two or more academic classes with a 60% or higher and must be in good standing behaviorally
2. Students must have no outstanding fees and all textbooks and library books must be returned
3. Students involved in extracurricular activities must have returned all uniforms, equipment, etc.
4. A student on a behavior contract must complete designed requirements to attend activities

Library

The student library is the center for information and research. The collection of books, magazines and audiovisuals is a great resource and students are encouraged to use the library as much as possible. Students must have a student I.D. in order to check out library books. Students may check out a maximum of two library books at a time for a two week period. Library books may be checked out and/or returned before school, during lunch, after school, or during class time if the class is in the library.

Students are required to pay a replacement fee for lost or damaged library books. If a student has outstanding books at the end of the year they may not attend specific events. These activities may include but are not limited to assemblies, yearbook signing activities, 8th grade activities, and various on and off campus events.

Students with overdue books and/or fines are unable to check out books from the library.

Class schedules for the following school year will not be distributed to those students who have not returned or paid for lost/damaged library books.

Lost and Found Lost and found items may be claimed in the library. All unclaimed items are donated to a worthy cause at the end of each quarter.

Off Campus and After Hours Jurisdiction

The jurisdiction of the school is primarily limited to the school premises and school-sponsored functions. However, violations in conduct by students:

- At any school activity/athletic event (home or away, day or night)
- To and from school or school activities, including bus stops
- In classrooms
- On campus
- On any district property

Could result in disciplinary action, as per Arizona Revised Statutes 13-201.

It is becoming increasingly popular for students to post material on social media websites such as Facebook, Instagram, Twitter, Snap Chat, etc. Please be aware that material posted, either at home or school, could be viewed as harassment and/or disruptive to the educational environment. This is not limited to the above named sites but instead, constitutes any form of social media or electronic communication (email, text messaging, voicemail, etc.). Conduct that takes place off campus during non-school hours that results in any form of disruption to the educational environment is subject to school discipline. Additionally, any form of electronic communication that is used to intimidate, threaten or harass must be reported to the Queen Creek Police Department.

School rules and other reasonable expectations of acceptable student behavior are extended to include student conduct while off campus during the regular school day. This includes the student's conduct while going to and from school, during the lunch hour, before/after school, and at any school sponsored event, activity, or game. School authorities may discipline a student for any misconduct during these times..

Parent-Teacher-Student Organization (PTSO)

PTSO is an all-volunteer organization which includes parent volunteers, teacher representatives from each grade level, and a student body representative. The purpose of the organization is to volunteer and work closely with QCJHS staff and students to support a variety of school related events such as athletics, academics, fine arts programs and fundraisers.

Parents as Partners

We are happy to have parents take an active role in the activities at our school. Any parent interested in volunteering, please contact the front office.

Site Council

The Site Council is comprised of parents, staff, administration, and students who take an active role in providing feedback to help make campus decisions for Queen Creek Junior High School. Monthly meeting dates and times will be determined at the beginning of the school year. Please contact the office for further information.

Parties and Season Festivities/Celebrations

In Queen Creek Junior High School, our primary focus is teaching and learning. With that being said, we do participate in a variety of fun celebrations at our school. We have spirit days, seasonal activities and festivities to celebrate these special times of the year. These types of events generally take place for a short period of time at the end of the school day and/or include educational activities so that we can continue to focus on our mission of teaching and learning. Queen Creek Junior High School refrains from celebrating holidays and individual students' birthdays with costumes, cakes, candy, flowers, balloons, and gifts. Therefore, we ask students and parents to celebrate these activities off campus before and/or after school.

Passes

Because individual teachers are responsible for the students assigned to them during individual classes, students must report to their classes for attendance before going elsewhere. Students must have a signed pass from a teacher or other staff member to be out of class including going to the nurse's office, front office, library, etc. during the school day.

Personal Property

Any personal property including instruments (music, electronic etc.) or other materials for classroom use or demonstration is at the risk of the owner. The school is not responsible for any personal property brought to campus.

Phone Calls to Teachers

If a parent or guardian would like to speak with their child's teacher, please call the school office either before classes begin or after students are dismissed. To facilitate good communication and ensure security, each teacher has a phone in his/her classroom. During instructional hours, you may leave a message for the teacher to ensure classroom interruptions are kept to a minimum. The teacher will make every effort to return the call on the same day or within 24 hours. If an emergency occurs during the school day, please call the school's main office and our office staff will assist you.

Product Sales on Campus

Groups and individuals who wish to sell products on campus must be officially recognized school organizations and must have the sale approved by the principal or athletic director. All funds collected must be deposited in the school's student funds account.

Physical Education

Queen Creek Junior High School's physical education program is dedicated to improving the health, fitness, and skill level of our students. Policies and procedures of the physical education department are as follows:

- Seventh and eighth grade students are required to dress out daily for P.E. Uniforms may be purchased at the Library for \$10.00 for shorts and \$5.00 for shirts. Uniforms should be labeled in black permanent marker before being worn to class. Spandex shorts may be worn under P.E. shorts. During colder weather, black, royal blue or gray sweat pants or warm up pants may be worn and a sweatshirt of the same colors may be worn under the T-shirt.
- Non-marking athletic or tennis shoes are required.
- Students will be allowed five minutes in the locker room at the start of class and seven minutes at the end of class to change their clothes.
- Lockers and locks will be provided for students to store their clothes, deodorant, shoes, and towel. School authorities may conduct inspection of lockers at any time, for any reason, and without notice or consent of students. If a lock is lost students must purchase a new lock from the office for \$5.00. Students may NOT bring their own lock.
- Jewelry should not be worn in PE class, nor should large sums of money or other valuables be brought to class, or school.
- Students may not leave the instructional area without permission from the teacher.
- Parents may write a note excusing their child from PE due to injury or illness for up to three days. The excused student must bring the dated, written note to the teacher at the beginning of class. If an illness or injury lasts longer than three days, a doctor's note is required stating the length of time and/or the limitation placed on the student's class participation. An alternative assignment will be provided.
- Students earn daily points for participation, dressing out, and sportsmanship/citizenship.
- Students not dressing out and/or not participating in the day's activity may be assigned alternative activities (walking during the class period) or disciplinary action (lunch or after school detention, parent conference, etc.).
- It is the goal of the physical education department to give every student the opportunity to participate in various physical activities in a safe and pleasant environment.
- Queen Creek Junior High School is not financially responsible for lost or stolen electronic devices or personal items.

Returned Check Policy

When a check is written payable to Queen Creek Junior High School, the check writer is giving authorization to electronically debit the check writer's account in the event the check is unpaid and returned. The amount debited will be the amount of the returned check plus a fee, determined by the district.

Special Education

Queen Creek Unified School District provides a variety of Special Education programs and services for students. In keeping with state and federal mandates, the type of Special Education program which best meets each student's individual needs is determined at a meeting attended by district personnel and the student's parents or guardians. Our main goal is to serve our students in the least restrictive environment.

Services are provided for all identified students ages 3 – 22. Parents or guardians who require further information on these programs and services should contact the Department of Special Services at 480-987-5990.

Student Check Out

We value instructional time and are committed to providing bell to bell instruction daily. When possible, please arrange for appointments to occur outside of school hours in order to maximize your child's learning opportunities. Students who are being checked out will remain in the classroom until the teacher is notified by the office to release the student. We require all parents or authorized individuals to remain in the office while waiting for the student. The student must be signed out in the "Student Check Out" notebook. Proper identification will be required prior to the release of any student during all check out requests.

Signing Students Out

- For the safety and protection of the child, a student will only be released from the classroom before the regular dismissal time when the parent or guardian physically comes to the office and signs the child out
- ***Students will not be released on the basis of a telephone call***
- Students will only be released to persons authorized by the parent and those individuals specifically listed on the Emergency Information Card
- **Picture Identification is required to sign any child out**

Custody

- In most cases, both parents will be given reasonable access to their children at school and to their children's official school records. Exceptions to this will be made in cases where there are court orders restricting the rights of one parent to access a child and or the child's official school record.
- It will be the responsibility of the parent who has a court order restricting the rights of the other parent to notify school officials of the conditions and to provide school officials with a current copy of the court order.
- In cases in which a person other than the parent has been granted guardianship, the legal guardian will be responsible for notifying school officials of the conditions of the guardianship and for providing school officials with all pertinent written documentation of changes.

School Counselor

The school counselors are available for all students. If a student would like to speak with their counselor, he or she is permitted to make an appointment with their counselor. A signed consent form will be required for any student needing extended 1:1 or group counseling services. Appointments will be set so as not to interfere with the student's academic schedule if possible. All attempts will be made to render service as quickly as possible. Peer mediation is available to students and is encouraged to work through conflicts. Peer mediation may be requested by students and/or staff, and may be assigned by administration to resolve a conflict.

Social Worker

Students in distress who are reporting or exhibiting great pain, anxiety, depression, physical or mental suffering or are expressing suicidal/ homicidal ideations will be referred to the school Social Worker (when available). The Student in Distress Protocol will be followed to help students and parents get the appropriate treatment and intervention. Queen Creek Junior High School and Queen Creek Unified School District partners with EMPACT/La Frontera to help educate students about warning signs they might see in themselves and others and provides students with a wide array of coping methods to help overcome life stressors.

Tax Credit Donations

Tax credit donations are used to fund extracurricular activities at each site. Extracurricular activities are school sponsored activities that require enrolled students to pay a fee in order to participate. This fee may be collected from parents or be provided for each student by the school's PTSO or student council if they so choose.

Each site will use the tax credit determination chart to ensure compliance for use of tax credit funds. The chart, a student roster and verification of payment will be provided to district office at the time of any tax credit request.

Textbooks

The district utilizes online and hardcover textbooks. Most textbooks are very costly, running more than \$50.00 each. When needed, students will be assigned books by library barcode. It is the student's responsibility to take proper care of his or her assigned textbooks. At the end of the school year, students will be assessed appropriate costs for any lost and/or damaged textbooks.

Safe Hotline

In QCUSD, we are all responsible for keeping our schools safe. Report weapons, drugs, violence anonymously by texting or calling 480-987-3130 or email qcsafehotline@qcusd.org.

QCUSD Family Handbook

To receive more information regarding policies and protocol, please review the Queen Creek Unified School District Family Handbook:

QCUSD Governing Board Policy

To access QCUSD Governing Board Policy, please visit: <https://www.qcusd.org/Governing-Board>

Queen Creek Junior High School
2023 – 2024 Cell Phone / Electronic Device Contract

Student Name _____ Student Cell Number _____
(print)

My student is permitted to carry a cell phone – please circle: YES / NO

My student is permitted to use an iPad/Kindle/Nook – please circle: YES / NO

Students may be permitted to have in their possession, with written parental and administrative approval, a cell phone, or electronic device on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee. Students shall be allowed to possess and use cell phones and electronic devices in conjunction with being in school under the following parameters:

- Cell Phone, Electronic Readers and Music Device (including headphones/earbuds) and any other electronic devices are to be turned OFF (not placed on vibrate) AND put away upon arriving at school and should not be taken out at any time, without permission from the staff member in charge.
- Permission for student possession or use of a cell phone, or electronic device may be revoked for inappropriate use by either the parent or administration at any time.
- **The district and school assume no liability** for the damage, loss or misuse of the cell phone, electronic device by the student or another person – this includes theft, as the phone/device should be on the student's person at all time. ● At any time during school activity, a school official may give specific direction regarding student use or non-use of a cell phone/electronic device in which the student is expected to comply.

Students may receive consequences for videotaping students, teachers or staff without their permission. Furthermore, sending or receiving inappropriate pictures or messages is prohibited. Consequences may also be given to students who videotape inappropriate behavior on district property including bus stops.

I understand that my child must abide by the above mentioned provisions. The violation of the above provisions will result in confiscation of the cell phone/electronic device and loss of the privilege to possess a cell phone/electronic device on campus. I also understand that my son/daughter will be solely responsible for the cell phone/electronic device and the school and district assume no liability.

NOTE: A student who uses another person's cell phone/electronic device will still be charged with the violation, along with the owner of the device.

Parent Name _____ Date: _____ Parent Signature _____
(print)

(print)

Queen Creek Junior High School

C.U.T.S. Program

School attendance is not only a good habit, but state law requires it. Arizona State Law (§ 15-8072.A, 15-803.E) requires every person who has custody of a child between the ages of six and sixteen years shall make sure the child attends school for the full time school is in session unless unable to attend due to illness or another legitimate reason.

To encourage and improve school attendance, Queen Creek Schools have implemented a truancy program in partnership with Maricopa County Juvenile Court. This truancy program is called C.U.T.S. (Court Unified Truancy Suppression). We will be tracking attendance very closely. Your child is expected to be at school every day, unless there is an excused reason not to be. An absence is defined as a minimum of one missed class period per day. An unexcused absence will count as a truant day as defined by law. A student is **“habitually truant”** if he/she has **five or more unexcused absences** from school. A student that is **absent more than ten percent (18 days)** of the required number of school days per year is considered to have “excessive absences” **whether the absence is excused or unexcused.**

When a student has five or more unexcused absences or 18 excessive absences (excused OR unexcused), the student can be cited to the CUTS Program through the Juvenile Court. The hearing will be held on the school campus with representatives from Queen Creek Schools and the Juvenile Court. A parent or legal guardian must be present with the student at the time of the hearing. Consequences at the hearing may include the following: required attendance of the parent and the child at an education class (to be held on Saturdays), work hours assigned to the child, counseling, parent will be assessed a \$50 Diversion fee, failure to complete driver’s license until their 18th birthday and/or formal court proceeding. It is the parent’s/guardian’s responsibility to ensure their child’s attendance in an approved academic institution and failure to comply could result in a citation. If convicted, it is a class 3 misdemeanor punishable by jail time and/or fine.

The education of your child is extremely important to us. This program is another way that Queen Creek Junior High School is working with the community to ensure a quality education for all students. If you have any questions or concerns, please feel free to contact the QCJHS office.

Thank you for your support regarding this program.

Beverly Nichols



Principal
Queen Creek Junior High School

Queen Creek Junior High School

Plan Conjunto Contra el Ausentismo Escolar

La atención de escuela es no sólo un buen hábito, ley del estado lo requiere. La ley del estado del Arizona (§ 15-8072.A, 15-803.E) requiere a cada persona que tiene custodia de un niño entre las edades de seis y dieciséis años se cerciorará de que el niño atienda a la escuela para la escuela a tiempo completo esté en la sesión a menos que sea incapaz atender a debido a la enfermedad o a otra razón legítima.

Para animar y para mejorar la atención de escuela, las escuelas del cala de la reina han puesto un programa del truancy en ejecución en sociedad con la corte del Juvenile del condado de Maricopa. Este programa del truancy se llama C.U.T.S. (Supresión unificada corte de Truancy). Seguiremos la atención muy de cerca. Se espera que su niño esté en la escuela diaria, a menos que haya una razón excusada de no ser. Una ausencia se define como mínimo de uno faltado período de la clase por día. Unexcused ausencia contará como día truant según lo definido por la ley. Un estudiante es “habitual truant” si he/she tiene cinco o más unexcused ausencias de la escuela. Consideran a un estudiante que está ausente más de diez por ciento (18 días) del número requerido de los días de la escuela por año tener “ausencias excesivas” si la ausencia está excusada o unexcused.

Cuando un estudiante tiene cinco o más unexcused las ausencias o 18 ausencias excesivas (excusadas O unexcused), el estudiante puede ser citado al programa de los CORTES a través de la corte juvenil. La audiencia será llevada a cabo en el campus de la escuela con los representantes de las escuelas del cala de la reina y de la corte juvenil. Un padre o un guarda legal debe estar presente con el estudiante a la hora de la audiencia, consecuencias en la audiencia puede incluir el siguiente: atención requerida del padre y del niño en una clase de la educación (ser sostenido el sábado), las horas del trabajo asignadas al niño, el asesoramiento, el etc. determinarán el padre un honorario de \$50 diversiones. Falta de terminar la licencia de conductor hasta su décimo octavo cumpleaños y/o procedimiento formal de la corte. Es la responsabilidad del padre/del guarda asegurar la atención de su niño en una educación académica aprobada que usted puede recibir una citación. Si está condenado, es un delito menor de la clase 3 castigable por tiempo y/o la multa de la cárcel.

La educación de su niño es extremadamente importante para nosotros. Este programa es otra manera que la escuela media del cala de la reina está trabajando con la comunidad para asegurar a una educación de la calidad para todos los estudiantes. Si usted tiene algunas preguntas o preocupaciones, siéntase por favor libre entrar en contacto con la escuela media del cala de la reina.

Gracias por su ayuda con respecto a este programa.

Beverly Nichols

A handwritten signature in cursive script, appearing to read "David Nicks".

Principal

Queen Creek Junior High School

Queen Creek Junior High School

Parent / Student Contracts

The following acknowledgements regarding my responsibility as a Queen Creek Junior High School Student and Parent must be initiated and signed as indicated below. Please return this completed Parent/Student Contracts form to your 1st hour teacher by **July 28, 2023**.

The referenced documents can be found in the QCJHS Family Handbook located on the Queen Creek Junior High School website (<https://qcjhs.qcusd.org/>).

My initials and signature below denotes the fact that I have read and understand the <i>Queen Creek Junior High School Family Handbook</i> and willingly agree to abide by the rules, regulations, and responsibilities.	Student Initials: _____ Parent Initials: _____
My initials and signature below denotes the fact that I have read and understand the C.U.T.S. program (Court Unified Truancy Suppression) and willingly agree to abide by the rules, regulations and responsibilities.	Student Initials: _____ Parent Initials: _____

Student's Name: _____ Grade: _____

Parent Signature: _____ Date: _____

Queen Creek Junior High School

El Contracts de Estudiantes y Padres

Los siguientes reconocimientos sobre mi responsabilidad como Queen Creek Junior High School de estudiantes y padres debe ser iniciado y firmado como se indica a continuación. Por favor, devuelva este concluido contratos de Estudiantes/Padres formulario a la 1ª hora de profesor por el **28 de julio de 2023**.

Los documentos de referencia se puede encontrar en el manual de la familia QCJHS situado en la Queen Creek Junior High School website (<https://qcjhs.qcusd.org/>).

Mis iniciales y firma abajo denota el hecho de que he leído y entendido el Queen Creek Junior High School Familia Manual y voluntariamente se comprometen a respetar las normas, reglamentos y responsabilidades.	Estudiante iniciales: _____ Padre iniciales: _____
Mis iniciales y firma abajo denota el hecho de que he leído y entendido el programa C.U.T.S. (Corte de supresión de absentismo escolar unificado), y voluntariamente se comprometen a respetar las normas, reglamentos y responsabilidades.	Estudiante iniciales: _____ Padre iniciales: _____

Nombre del estudiante: _____ Grado: _____

Padre Firma: _____ Fecha: _____